



FST COURSES

IOSH Managing Safely

5 days

22nd & 29th April

6th, 13th & 20th May

Venue: Royal Lyceum Theatre, Edinburgh

Course Description

Managing safely is for managers and supervisors and is designed to get participants up to speed on the practical actions they need to take to handle health and safety in their teams and will be tailored to suit the industry.

Successful delegates are awarded an IOSH Managing Safely certificate.

Cost:

£300 + £38 fee for certification per person

Fundraising for Real

23rd April 2008

Venue: Royal Lyceum Theatre, Edinburgh

Course Description

This one day introductory practical course has been designed for arts managers who find themselves responsible for fundraising. It will explore a range of issues including: researching sources, setting realistic targets, budgeting, using a campaign committee and asking for money.

FST Member: £100+VAT per head

Non Member: £120+VAT per head

Successful Sponsorship

24th April 2008

Venue: Royal Lyceum Theatre, Edinburgh

Course Description

This one day course will cover the essential aspects of developing, launching and managing corporate relationships. It will explore issues such as researching the market, setting objectives, devising corporate packages, timetabling, staffing and budgeting.

FST Member: £100+VAT per head

Non Member: £120+VAT per head

First Aid Train the Trainer
19th-21st May 2008

Delivered in partnership with Abertay Training
Venue: Royal Lyceum Theatre, Edinburgh

For those who want to teach and assess the HSE First Aid at Work Courses and other short courses.

Please note that candidates for this course must be in their second term of holding a valid HSE First Aid at Work Certificate

£295+VAT per head

AED Trainer the Trainer
22nd May 2008

Delivered in partnership with Abertay Training
An optional additional day on the First Aid Trainer course that qualifies you to train AED.

£150+VAT per head

For up to date information on FST courses please see www.scottishtheatre.org

Planned Courses for 2008/09

FST will continue to develop the programme of training offered over the next year, courses that we plan to run include:

- Budget Management
- Tour Booking
- Contracts
- Press & Marketing
- Sales Skills
- Artist Liaison & Managing Partnerships
- Negotiating Skills
- Health & Safety
- Project Management

If you are interested in attending any of the above please contact Kirsty Bichan, Training Officer on 0131 220 6393 or training@scottishtheatre.org to discuss suitable dates and venues. Please note that this list is not exhaustive and we are happy to run courses at your request.

Planned Training Projects for 2008/09

In addition to the short courses we will be offering a number of training initiatives over the next 12 months including a mentoring scheme for people in new, or newly promoted positions; a further Assistant Director Bursary programme; a bursary placement for producers and a matrix of training for producers.

Other dates for your diary

25th March 2008 – Birds of Paradise Theatre Company with the Playwrights' Studio Scotland present Agent for Change Event 08 – Changing: Roles

Please see www.birdsofparadisetheatre.co.uk for more information

11th April, 10th & 11th May, 2nd June – YMT:UK in partnership with RSAMD Youthworks Drama present Voice Works – A training course for leaders of music theatre for young people

Please see www.youth-music-theatre.org.uk for more information